

1-3 October 2018
Astana, Kazakhstan

WORLD PETROLEUM COUNCIL MEETING

INFORMATION FOR PARTICIPANTS





World Petroleum Council



WORLD PETROLEUM COUNCIL
KAZAKHSTAN NATIONAL COMMITTEE



1. DATE AND PLACE

World Petroleum Council Meeting will be held in Astana, Republic of Kazakhstan, **from 1 to 3 October 2018.**

The Venue and Official HOTEL of the Event:

HILTON ASTANA (EXPO)

Sauran str.,46, Astana, 010010, Kazakhstan



+7 7172 649 900



Location on map:



<http://www3.hilton.com/en/hotels/kazakhstan/hilton-astana-TSEKAHI/maps-directions/index.html>

2. ACCESS AND REGISTRATION

Participation in the WPC Council Meeting is free of charge and only available for registered participants.

Registration of Participants

To register for these events, please fill the form on website:



www.wpc-astana.kz/registration

If you have any issue with your registration, please contact the Organizers



ayan@kazenergy.com



+7 7172 790197



3. SAFETY AT THE EVENTS

The access to the event venues and buses that provide transportation between International Airport and HILTON ASTANA hotel will only be granted to the participants wearing their name badges.

4. EQUIPMENT AND SERVICES

4.1. The Conference venue will have the following facilities and services available for all registered participants:

- A registration/information desk in central hall of HILTON ASTANA Hotel;
- A documentation center where all participants can obtain programs, in-session documents, handouts, booklets, written messages, etc.;
- A copy center and computer center with Internet connection and with all standard office software installed;
- High-quality secure Wi-Fi with public access will be available free of charge during the events in all conference premises.

4.2. Interpreting Services

The official languages of the events are Russian and English.

Simultaneous translation will be provided at all events.

5. DRESS CODE

The recommended dress code for all events is business attire.


6. VISA SUPPORT

The visa to the Republic of Kazakhstan is issued on the basis of the visa support procedure. This procedure includes the submission of an official Letter of Invitation (LOI) to the RK Ministry of Foreign Affairs by the host organization not later than two weeks prior to the expected date of the participant's entry into the Republic of Kazakhstan. After considering this document, the RK MFA sends the permission to the relevant Embassy/Consulate of the Republic of Kazakhstan, where participants can obtain their visa.

Citizens of the countries that do not have the Embassy/Consulate of the Republic of Kazakhstan can obtain their visas on arrival to Astana and Almaty airports. Please note that 'visa on arrival' still requires obtaining visa support number through the abovementioned procedure well in advance. You will not be allowed to board the plane bound to Astana without presenting a copy of the officially approved invitation with visa support number.

For visa support procedure, please send the following information to

 b.zeinelova@kazenergy.com

 +7 7172 794978

1. Copy of your passport
2. Date and place of birth
3. Place of employment and position
4. Residential address
5. Period of stay in the Republic of Kazakhstan
6. Place of visa obtaining

This procedure can take up to 7 days. After receiving an email with your visa support number, you may go to the Embassy/Consulate of the Republic of Kazakhstan and submit the following documents:

1. Your passport that must be valid for at least three months longer than the validity of the requested visa
2. One color photo 3,5cm x 4,5 cm
3. Completed visa application form ▼

 <http://energyministerial.kz/906/uploads/2016/10/Visa-Application-form.pdf>

4. Copy of your invitation letter for participation in the events
5. Copy of your invitation letter containing the visa support number.

The period for consideration of visa issuance can take up to 7 days.

The list of countries, which signed agreements with the Republic of Kazakhstan on a visa regime by passport types, is available here ▼



<http://energyministerial.kz/906/uploads/2016/10/Visa-regime-of-the-Republic-of-Kazakhstan-with-other-states-1.pdf>

The UN Laissez-Passer holders do not need visas for entry to the Republic of Kazakhstan.

From January 1, 2017, a visa-free regime has been established on a unilateral basis for the nationals of 45 countries listed below for up to 30 calendar days from the date of crossing the state border:

List of 45 countries:

Australia, Austria, Belgium, Bulgaria, Canada, Chile, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Ireland, Israel, Italy, Japan, Latvia, Lithuania, Luxembourg, Malaysia, Malta, Mexico, Monaco, Netherlands, New Zealand, Norway, Poland, Portugal, Republic of Korea, Romania, Singapore, Slovakia, Slovenia, Spain, Sweden, Switzerland, Turkey, United Arab Emirates, United Kingdom of Great Britain and Northern Ireland, United States of America.

Citizens of Jordan, Liechtenstein, Oman, Qatar and Saudi Arabia do not need to obtain visa support numbers and can apply for visa directly at the Embassy/Consulate of the Republic of Kazakhstan in their countries.

Upon entry to Kazakhstan, you will be given a migration card, which is usually distributed to passengers on in-coming flights or at arrival control points. The migration card must be carefully kept throughout the duration of your stay in Kazakhstan and is given back upon departure.

A foreign national arriving in the country for over 5 days must apply within five calendar days upon crossing the Kazakhstan national border to the Organizing Committee for registration in the local Migration Police department.

For any questions about visa issues, please contact



b.zeinelova@kazenergy.com



+7 7172 794978

7. AIRPORT TRANSFER & TRANSPORT SUPPORT

7.1. Meeting at the Airport

Starting from September 30, 2018, a special information desk labeled with the events logo will be placed in the Arrivals area of the Astana International Airport, and a group of our enthusiastic volunteers will meet you to facilitate your transfer to hotels.

7.2. Shuttle Service

The free shuttle service will be provided to participants between the Astana International Airport and the official partner hotel (Hilton Astana (Expo)).

All participants shall send their itineraries to Transport Coordinator



b.zeinelova@kazenergy.com



+7 7172 794978

by September 20, 2018. Please note that we cannot guarantee your transfer if you don't send us your itinerary in advance until the specified deadline.

The names of official partner hotels (Hilton Astana (Expo)) will be indicated on the windshields of the buses.

It is strongly recommended that you always wear your badge to have unfettered access to shuttle buses. The shuttle bus schedule will be available at the event information desks in designated hotels.

7.3. Customs Control Information

All foreign citizens arriving to the Republic of Kazakhstan shall pass through customs control. Customs declaration forms which will be provided by the airline staff before landing must be mandatorily filled in by those participants who carry foreign currency cash and/or traveler's checks in an amount exceeding the equivalent of 10 thousand US Dollars.

More information on customs control is available on the website of the Astana International Airport ▾



<http://en.astanaairport.kz/passengers/preflight-control/customs-control/>.

7.4. Taxi Service

If you were unable to use the shuttle bus organized for the event participants, you can use the services of the Event Official Taxi.

The official taxi partner of the events is ECO TAXI



www.ecotaxi.kz



+7 (7172) 999702, +7 (777) 646 7777

The services of Uber and Yandex Taxi are also available in Astana.

The average cost of taxi service in Astana from the international airport to downtown Astana is approximately 3,000 KZT (around \$8-10);

To book the Official Taxi from the airport, please contact event information desk in the Arrivals area of the airport.

Additional information on transportation services will be available at the events Information Desks at the airport and hotels.

8. HOTEL ACCOMMODATION

For your comfortable stay in Astana during the events, our partner hotel - Hilton Astana (Expo) provide special prices for the period October 1-5, 2018. We recommend you stay at the official partner hotel in order to ease the logistics. Free shuttle buses from/to airport and venue (in Hilton Astana (Expo)) will be available for participants of the events.

The special rates will only be applicable for participants of the event when the hotel Reservation Form downloaded from this website ▼



www.wpc-astana.kz/accommodation

is filled in and sent to the hotel before the validity date.

PLEASE NOTE *It is important to plan your visit in advance and take into account that the number of rooms at special prices from our partner hotel is limited.*

Official Partner Hotel

Hilton Astana ****

Sauran str.,46,
Astana, 010010, Kazakhstan
TEL: +7-7172-649-900
FAX: +7-7172-649-901

<http://www3.hilton.com/en/hotels/kazakhstan/hilton-astana-TSEKAHL/index.html>

8.2. Hotel Booking

For the duration of the events, hotel booking is available on the website



www.wpc-astana.kz/accommodation

Applications should be sent in advance directly to the hotel.

For more information please contact:



ayan@kazenergy.com



+7 7172 790197

9. GENERAL INFORMATION

Languages

The Kazakh language is the official language in the country; the Russian language is also widely used; and the English language is used as the language of international communication.

Currency

The national currency of Kazakhstan is Tenge (KZT). Russian Roubles, US Dollars, Euros and other main currencies can be easily exchanged in local banks or exchange offices. In 2017, the annual average exchange rate was as follows:

- KZT to US Dollar 320 – 340;
- KZT to Euro 385 – 400;
- KZT to RR 5,5;
- KZT to GBP 440.

Weather

Historically, the average temperature in October varies between 14.0°C and 26.0°C. The average atmospheric pressure is about 730 mm Hg. The average amount of rain observed during October in Kazakhstan is 11 mm.

Time zones: Kazakhstan covers two time zones: UTC +5 and UTC +6. Astana is located in UTC +6 time zone. Kazakhstan does not observe daylight saving time.

Bank Cards

Main types of credit cards are widely used and accepted by hotels, restaurants, shops, etc. Such cards as Visa, MasterCard and American Express can be used in different institutions, but it should be noted that small cafes and shops accept only cash. The Forum participants are advised to get a confirmation from the respective banks that their debit, credit, or other bank cards can be used to carry out transactions in Kazakhstan.

Tips


Tips are usually included in the bill. It is customary to leave tips in the amount of 10% of the bill in restaurants. The tips of around 200-500 KZT (\$1-4) per bag are usually paid to baggage-men at airports or porters at hotels, who deliver your baggage to your room. It is also customary to leave tips of around \$1-4 to housekeeping staff cleaning your hotel room.

Travel Insurance

Prices for services provided by private clinics in Kazakhstan are rather high and we recommend to purchase your travel health insurance.

The official medical partner of the events is “Mediker” Medical Center.

Address: 17 Kabanbay Batyr ave., Block E, 010000, Astana, contacts:

 +7 (7172) 79-76-76, +7 800 080 76 76

Smoking

There is a restriction on smoking in public places in Kazakhstan. Bars and restaurants are divided into areas for smokers and non-smokers. It is prohibited to smoke in theaters, museums and other cultural and educational institutions. Such institutions usually allocate special rooms or areas for smokers.

Power Supply



Power line voltage in Kazakhstan is 220 V with European standard electrical sockets.

Mobile and Telephone Communication

The majority of modern cell phones can work in several modes that let you use roaming services in different networks. Most GSM-phones used in Kazakhstan support GSM-900 and GSM-1800 protocols, or work in GSM-850 and GSM-1900 networks. Almost all UMTS phones can work in GSM networks. To use roaming services, you should contact your mobile operator.

The participants may also buy a local SIM card at the airport, shopping malls or the venue of the events.

City Emergency Services contacts:

- Fire/Emergency Rescue Service: 101
- Police: 102
- Ambulance: 103

10. ABOUT ASTANA

Astana – the Capital of Kazakhstan

The city was founded in 1832 as Akmola fortress on the bank of the Yessil River in the natural boundary Karaotkel. In December 1960, the city became the center of Tselinny area, which included a group of northern regions of Kazakhstan. Until 1961, it was called Akmolinsk, from 1961 to 1992 - Tselinograd, and from 1992 to 1998 - Akmola. The city received its present name Astana in 1998. It occupies the area of 710 sq.km.

Historically, the city has always been a major industrial center, but its rapid development began after the transfer of the capital to the northern city.

The city is divided into three districts: Almaty, Yessil and Saryarka.

Today, the city industry is represented by more than 70 large enterprises and more than 70,000 small and medium-sized businesses.

Sights of Astana

The basic idea of the development of Astana is the embodiment of combination of western rationality and eastern sophistication, European grandeur and Asian originality in its architecture.

The most advanced technologies and innovative urban construction methods of the 21 century were used to construct the city and change its appearance. It is the place where the world famous architects turned their best projects into reality. The base area for this was the left bank of the Yessil River which had been abandoned until recently. The people began to build magnificent buildings of the new capital on a completely undeveloped area with tall grasses.

Among these buildings, one can notice the glittering Baiterek – the symbol of Kazakhstan and renewed Astana. The top of this 105-meter high-rise tower is crowned by a 22-meter-diameter rotating gold-plated sphere.

By the decision of UNESCO, Astana was awarded the title of “World City”. In 2001, Pope John Paul II visited Astana and, thereby, expressed his appreciation for Kazakhstan’s contribution to addressing religious issues. A unique pyramid-shaped building – the Palace of Peace and Reconciliation – was specially constructed to host the Congress of Leaders of World and Traditional Religions. The pyramid building has been reasonably recognized as the global center for religious studies and tolerance. The Cheops Atrium hall makes the visitors marvel at its noble white marble.

There are many other marvelous constructions in Astana that deserve your attention. They include: the entertainment center “Duman”, which is the most remote oceanarium from the sea with exotic sea animals; wonderful Astana

Circus in the UFO-shaped building. On the water-green boulevard near Baiterek, you can see iridescent fountains rhythmically dancing to the sounds of classical music.

In 2014, the Kazakh capital witnessed the opening of ASTANA OPERA, an ultra-modern opera and ballet theater with classical repertoire.

There is a number of museums, exhibition centers, educational institutions and libraries in Astana. There are also several theaters, such as the K.Kuanyshbayev Kazakh Music and Drama Theater and the M.Gorkiy Russian Drama Theater.

The city has 18 libraries, including the Library of the First President of the Republic of Kazakhstan, the National Academic Library and the Presidential Cultural Center. The latter has a museum where you can become acquainted with the history of the city and the country. The most interesting museums are the Museum of the First President, the Palace of Peace and Reconciliation, the Museum of Modern Art, and the Saken Seifullin Museum.



11. SPECIAL NEEDS

The Organizing Committee of the events aims to ensure fruitful and pleasant stay in Astana for all participants. We would be grateful if the event participants inform us of their needs in terms of equipment for disabled people, catering preferences, allergies, other health problems or any other needs which can be satisfied by the Organizers. Please contact with Organizing Committee on below.

12. USEFUL CONTACTS

The WPC meeting and Investment Conference programme

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The event's website:

 www.wpc-astana.kz



www.wpc-astana.kz